

SCHEDULE OF FEES FOR 2008-2009

NEW STUDENTS	ON CAMPUS	OFF CAMPUS
Application Fee (Non-refundable)	\$ 35.00	\$ 35.00
Matriculation Fee (Non-refundable)	<u>100.00</u>	<u>100.00</u>
TOTAL	\$ 135.00	\$ 135.00
ALL STUDENTS		
Tuition (10-17 hours)	\$ 14,728.00	\$ 14,728.00
Comprehensive Fee	1,664.00	1,664.00
*Room Charge	3,870.00	-0-
Board Charge	3,570.00	-0-
Total Cost for School Year	\$ 23,832.00	\$ 16,392.00
OTHER FEES:		
Rate Per Hour (Excess of 17 hours)	\$ 240.00	\$ 240.00
Part-time (Per credit hour)	\$ 370.00	\$ 370.00
Late Fee (must be paid at registration)-per semester	\$ 400.00	\$ 400.00
Non Pre-registration Fee (must be paid at registration)-per semester	\$ 100.00	\$ 100.00
Telephone Access Fee-per semester	\$ 30.00	
Cable Fee-per semester	\$ 64.00	
Residence Hall Security Deposit	\$ 100.00	
*Additional charge will be made yearly for the following residence halls:		
DuBois Hall	\$ 200.00	
CEC (Semi-Private)	\$ 200.00	
(Private/Bath)	\$ 400.00	
Modulars	\$ 350.00	
McGrew Towers	\$ 350.00	
White Hall	\$ 350.00	
Holmes Hall	\$ 350.00	
Single Room (If Available)	\$ 1,000.00	
**Cost will vary according to the meal plan chosen.		
Option 1: 19 meals w/\$100 Gourmet Dollars per year	\$ 3,570.00	
Option 2: 15 meals w/\$300 Gourmet Dollars per year	\$ 3,865.00	
(Students on scholarships choosing option 2 are responsible for the difference.)		
Option 3: 5 meals w/\$0 Gourmet Dollars per year (Commuters Only)	\$ 1,660.00	
Graduate Application Fee	\$ 35.00	
Graduate Comprehensive Fee	\$ 25.00	
Graduate Registration Fee	\$ 10.00	
Graduate Tuition Fee (Less than 10 Hours)	\$ 370.00	Per Hour
Graduate Tuition Fee (10 – 17 Hours)	\$ 7,364.00	Per Semester
Graduate Rate per Hour (In excess of 17 hours)	\$ 240.00	

STATEMENT OF EXPENSES FOR 2008-2009

The administration has maintained the cost of tuition, meals and room at the lowest possible cost consistent with satisfactory service. The University reserves the right to increase charges for tuition and living expenses if costs of materials and services make it necessary. **When estimating the cost of an academic year** at Hampton University, the student should include funds for books, tools, uniforms, equipment and other supplies. Monies for personal items (clothing, dental and medical expenses) should also be included in your estimate.

PAYMENT OF FEES

The **Special Deferred Payment Plan Promissory Note and Schedule of Fees** lists the tuition and room and board costs for each semester and the dates that payments are due for the 2008-09 academic year. Please note that the **APPLICATION FEE** and the **MATRICULATION FEE** are payable only once and are non-refundable. The **ADVANCE DEPOSIT** is payable annually and is deducted from the total cost for the first semester. In cases where parents, guardians or students are unable to pay the total amount of fees due at the beginning of each semester, a payment plan is available for a **non-refundable \$30 fee** per year. Unless other financial arrangements have been made, tuition and fees are considered due at the time you register. **At the close of registration the University will cancel the registration for all students who have not been financially cleared and/or who have not completed the registration process.**

*Submit application for the
Special Deferred Payment
Plan to the Business Office
with the July 1 payment and
the \$30 SDPP fee.*

Students may register during the late registration period. Tuition and late fee payments are due at the time of registration. **Freshman, transfer and readmitted students, who complete registration during the late registration period, will be charged a \$400 LATE REGISTRATION FEE, which is due and payable at registration.**

Continuing students, who complete registration during the late registration period, will be charged both a \$400 LATE REGISTRATION FEE and a \$100 NON-PREREGISTRATION FEE which are due and payable at registration. Continuing students who pre-registered, but whose schedule was dropped, will be considered to not have pre-registered. Continuing students who register late may not be able to obtain their original schedules. Classes are on a first come first served basis. Students who pre-registered and fail to enroll will be charged a \$10 Registration Fee.

*Personal Checks
are not accepted.*

Unless otherwise requested, remittances should be sent by cashier's check, money order, certified check, MasterCard, VISA, Discover or American Express made payable to Hampton University and addressed to Hampton University, P.O. Box 79234, Baltimore, MD 21279-0234.

Payments should be clearly marked with the student's name and social security number and purpose of payment. Money mailed for personal use, books, supplies, etc., should be made payable to the student and mailed directly to the student. Payments can now be made online at www.hamptonu.edu under Current Students and then click on the Online Payment link in the menu on the left of the screen.

FINANCIAL AID: For calculating the amount of required payment, students who receive financial aid from the University may deduct one-half of the total aid received (**except Work Study and Parent PLUS Loans**) from the tuition. All other scholarships, loans and gifts will be applied to the student's account when received by the University.

*Students are to frequently
review their account online to
check for accuracy.*

BILLING: Billing statements will be available on a monthly basis. Students are able to frequently review their accounts online through HUNet to check for accuracy. It is the student's responsibility to obtain a copy of their account. Staff Accountants are available for questions at the Administrative Services Building (Whipple Barn) from 8:30 A.M. to 4:00 P.M. Monday through Friday. **Failure to review a bill online does not waive the responsibility to pay the bill by the due date.**

EXPLANATION OF FEES

APPLICATION FEE: The incoming applicant is required to send a **\$35 non refundable APPLICATION FEE** with their application form. Students who have been previously enrolled are not required to pay this **APPLICATION FEE**. Payment of the **APPLICATION FEE** is not a guarantee of Admission.

MATRICULATION FEE: This \$100 non refundable fee is due within 35 days after receipt of **Notice of Admission**. This fee is payable only once by all freshmen, transfer, and any student entering Hampton University for the first time. The **MATRICULATION FEE** should be submitted with the payment for the **ADVANCE DEPOSIT FEE FOR NEW STUDENTS**.

The Matriculation Fee should be submitted with Advance Deposit Fee for New Students.

ADVANCE DEPOSIT FOR NEW STUDENTS:

Prospective students whose applications have been approved will receive a **Notice of Admission**. Within 35 days of receipt of the **Notice of Admission**, all prospective students must send to the Treasurer's Office a payment of **(a) \$425 if accepted as an off-campus student or (b) \$500 if accepted as an on-campus student**. This payment should be submitted together with the \$100 Matriculation Fee.

Payment should not be mailed before receiving Notice of Admission. Payment of the **ADVANCE DEPOSIT** does not guarantee the assignment of a room, but must accompany the application for room assignment. Students who change their housing decision from on-campus to off-campus will forfeit \$75 of the Advance Deposit.

The Advance Deposit Fee is refundable to new students who decide not to enroll; a written refund must be received by the Business Office before May 30, 2009.

Room reservation and assignment will be cancelled for students selected in the lottery who did not pay the \$400 Advance Tuition payment by May 30, 2008. The \$100 Advance Deposit will be forfeited. Fees paid on or after June 1, 2008 are refundable only if no room is available.

ADVANCE DEPOSIT FEES FOR CONTINUING STUDENTS:

The Advance Deposit Fee is a two-part procedure. Room reservations are determined by a lottery conducted for undergraduate continuing students. **Part I** enters the name in the lottery of the student who wishes to live on-campus for the next academic year. **Part II** confirms the student's intent to live on-campus.

Fees are paid on or after June 1 are refundable only if the Advance Deposit is paid but no room is available.

Part I, \$100 Advance Housing Deposit Fee: To qualify for the lottery, all continuing students who wish to live on-campus for the next academic year must pay a \$100 Advance Housing Deposit Fee between February 5 and February 9, 2009.

Part II, \$400 Advance Tuition Payment Fee: Students selected in the lottery will be assigned a room on a first-come, first-served basis, in accordance with the sign-up procedures published by the Dean of Men and Dean of Women. Students selected are required to pay an additional non refundable \$400 Advance Tuition Payment Fee by May 30 2008.

Students not selected in the lottery will be placed on a Housing Waiting List. If requested by 4:00 P.M., May 30, 2008, \$75 of the \$100 advance deposit fee will be refunded to any student who does not wish to be placed on the Housing Waiting List. **All refund requests made after May 30, 2008 will not be honored.**

NON-PREREGISTRATION FEE: A \$100 Non Pre-registration Fee will be charged, per semester, to all continuing students who fail to pre-register during the designated dates. Cancellation of schedules is considered as not pre-registering.

The Non-Pre-registration Fee must be paid at registration.

LATE REGISTRATION FEE: A \$400 Late Registration Fee will be charged, per semester, to all students who fail to complete registration on the designated date.

The Late Pre-registration Fee must be paid at registration.

The tuition charge is based on courses for which a student is registered on the last day for adding courses. After this date, there are no cancellations of tuition charges for students still enrolled. The tuition refund policy can be found under Withdrawals.

TUITION: The charge for tuition is \$14,728.00 for the college year. On a semester basis, \$7,364 is due and payable at the beginning of the first semester; and \$7,364 is due and payable at the beginning of the second semester. Students entering for the first time in the second semester must pay \$7,364 for tuition, which is one-half of the total

amount charged for the school year. Regular students taking 10 or more semester hours must pay the regular tuition fee of \$14,728.00 per year. Students taking courses in excess of 17 semester hours must pay for the excess hours at the rate of \$242 per semester hour. Regular students taking fewer than 10 semester hours of course work must pay \$370 per semester hour.

COMPREHENSIVE FEE: A Comprehensive Fee of \$832 per semester is required of all regular undergraduate students. This fee supports the Student Union, Student Health Services, Student Activities, course laboratories, and other student-related events, programs and services throughout the semester.

GRADING ADMINISTRATION FEE: Students granted permission by the Office of the Registrar to enroll in a zero credit, one-hour, tuition course (CSRT 000-01) must pay a \$370 fee.

DEPARTMENTAL FEE: Departmental fees are required in a number of areas as described in the **Hampton University Catalog**. These fees are payable upon receipt of the fee statement or bill reflecting the charge(s). Students and parents are advised to read the catalog regarding fees in specific academic areas.

NURSING FEES: For the 2008-2009 academic year, the Nursing Fee will be \$400. New and transfer students **only** will be charged a Computer-Laptop Fee of \$1800; \$900 for the first semester and \$900 for the second semester. There is an optional fee of \$200 for Main Campus Nursing students for Clinical Transportation; \$100 for the first semester and \$100 for the second semester.

LOST STUDENT ID: Students must report the loss of a Student ID to the Dean of Men/Women and pickup a verification slip. There is a \$10 replacement fee and/or a \$20 fee to activate the new Meal Card. The student must pay this fee in advance at the Cashier's Window before a replacement can be issued. University Police will issue the replacement ID. The Cashier's business hours are from 8:30 a.m. to 4:00 p.m. Monday through Friday located in Whipple Barn.

MEALS: Option 1: All on-campus students will be charged \$3,570 (19 meals) for a term of two semesters. This charge for meals will be made to each on-campus student on a semester basis of \$1,785 for the first semester and \$1,785 for the second semester. The students will receive \$100 Gourmet Dollars per year; \$50 first semester, \$50.00 second semester.

Option 2: All on campus students will be charged \$3,865 (15 meals) for a term of two semesters. This charge for meals will be made to each on campus student on a semester basis of \$1,932.50 for the first semester and \$1,932.50 for the second semester. The students will receive \$300 Gourmet Dollars per year; \$150 for the first semester and \$150 for the second semester.

Option 3: Off-campus students have the option of a meal plan. Students will be charged \$1,660 (5-meals) for a term of two semesters. This charge for meals will be made on a semester basis of \$830 for the first semester and \$830 for the second semester. This plan does not come with Gourmet Dollars.

ROOMS: All on-campus undergraduate students will be charged at a rate of \$3,870 for a term of two semesters. This charge includes bed linen and blankets. This charge will be billed in installments of \$1,935 for the first semester and \$1,935 for the second semester.

The cost for single occupancy will be \$4,870 payable in two installments of \$2,435 each semester. If a student moves into a room for at least one day during the semester, the total charge for the room as indicated above must be paid. If a student moves into a room after the first month, the charge will be prorated on a full monthly basis, depending on the day of occupancy. An additional charge, which is not included in the basic tuition, room and board fees listed, will be made each year for the following residence halls:

All on-campus students are required to sign a housing contract with the Dean of Men or Dean of Women.

* DuBois Hall	\$200.00
* White Hall	\$350.00
* Modulars	\$350.00
* Holmes Hall	\$350.00
* CEC (Semi-Private)	\$200.00
(Private/Bath)	\$400.00
* McGrew Towers	\$350.00
Single Room (if available)	\$1,000.00

*** Not available to freshmen**

Residence halls will officially open and close on the dates stated in the University calendar. Residence fees and meal charges cover only the periods when the residence halls are open. Students may not occupy residence halls at times when they are closed. During vacation and holiday periods, special housing may be secured by written permission obtained in advance from the Dean of Men or Dean of Women. Rent will be charged to students for any approved interim housing. The charge for graduate student housing, based on double occupancy, will be \$190 per month. The monthly charge for rooms is due and payable at the beginning of each month.

RESIDENCE HALL SECURITY DEPOSIT: At the time of initial enrollment, each student who is assigned a room in a residence hall will be charged a Residence Hall Security Deposit Fee of \$100. This fee must be paid by November 1 of each academic year. Upon graduation or leaving the University for other reasons, the fee will be returned to the student or applied toward the outstanding balance. During residency the cost of damages will be deducted from the deposit, and the student must pay a sufficient amount to bring the deposit up to the level of \$100.

BOOKS AND SUPPLIES: All students are expected to purchase textbooks required for the courses in which they are enrolled. Depending upon the courses selected, the expenses for books will vary from \$400 to about \$500 per semester.

Personal checks are not accepted by the Collegiate Bookstore.

UNIFORMS: Students enrolled in the ROTC programs are furnished uniforms on loan by the appropriate military branch. Losses and shortages occurring during the training period will be handled within the guidelines of the appropriate ROTC unit. Students majoring in Physical Education and Nursing are required to purchase appropriate uniforms. The cost of these uniforms will vary.

SPECIAL EXAMINATION FEE: The Application Fee for the administration of each special examination will be \$10. If the exam is taken, an additional fee is due as follows:

1. If a student is currently enrolled full-time, the total semester hours are added to the total hours taken during the current semester. Credit hours exceeding 17 will be charged at the rate of \$240 per hour.
2. If a student is currently enrolled part-time (less than 10 semester hours) the charge will be equal to the number of semester credit hours multiplied by the individual hourly tuition rate.
3. If the student is not currently enrolled, the charge will be a special examination fee of \$370 plus the number of semester hours of credit multiplied by the individual hourly tuition rate of \$370 per hour.

TRANSCRIPT FEE: A charge of \$5 is required for each transcript, both official and unofficial. Transcripts are not mailed if the account is delinquent.

DELINQUENT ACCOUNTS: The University will not issue a degree, a transcript of grades, or a grade report to any student who has not paid all debts in full. Students who fail to pay all fees by the published due date will be subject to pay all collection and legal fees incurred if collection action is required. Official documents remain property of the University and we are not obligated to release them due to actions, such as bankruptcy.

SCHEDULE CHANGES AND WITHDRAWALS: All schedule changes, including complete withdrawals and individual course withdrawals must be processed on the proper form obtained from the Office of the Registrar. Failure to accomplish this will result in the students being charged for the course(s). It is the student's responsibility to be aware of University policies and deadlines regarding complete withdrawal and the drop/add process.

MOTOR VEHICLE PARKING: All motor vehicles parked in University parking facilities must display a valid parking permit. Parking permits are purchased from the University Police. To purchase a permit, the student must present a current student I.D. card, current vehicle registration and proof of insurance.

TELEPHONE ACCESS FEE: Each dormitory room is equipped with a telephone. A fee of \$60 per occupant per year will be charged to activate the telephone service. This charge will be billed in installments of \$30 for the first semester and \$30 for the second semester. This fee is non-refundable.

CABLE FEE: All on-campus resident students will be charged a cable television fee of \$128 for a term of two semesters. This charge will be billed in installments of \$64 for the first semester and \$64 for the second semester. This fee is non-refundable.

GRADUATION FEES

GRADUATION FEES:

Undergraduate:	
Bachelor's Degree	\$50.00
Bachelor's Cap and Gown	\$21.00
Bachelor's Hood	\$21.00
Graduate:	
Master's Degree and PhD Degree	\$50.00
Master's and PhD Cap and Gown	\$26.00
Master's and PhD Hood	\$26.00
Master Thesis Binding	\$75.00
Doctoral Dissertation Binding	\$85.00

All graduation fees are due one month prior to graduation.

WITHDRAWALS

WITHDRAWALS: Students withdrawing from the University must obtain a Petition of Separation Form from the Office of the Registrar and secure all necessary signatures. Refunds for students withdrawing from Hampton University for any reason will be made according to the following University policy:

DAY	REFUND PERCENTAGE
1-7	100%
8-14	92%
15-21	84%
22-28	76%
29-35	68%
36-42	60%
43-OVER	-0-

The application, matriculation, and advance deposit fees are non-refundable.

Note: This refund schedule is subject to change due to federal regulations or changes in the University policy.