

FACULTY PROFILE DOCUMENTATION FORM

FORM A

Period: January 1, _____ to December 31, _____

Please check one: First Report Update since January

NAME: _____

IDENTIFICATION NUMBER _____ RANK: _____

This profile provides an opportunity for each faculty member to convey to the college community his/her professional activities during the past year. Under each category **CONCISELY** document activities in which you have participated that are recognized standards in your field, e.g., initiative, leadership, professional growth and knowledge advancement.

I. Teaching (i.e., innovative teaching methods, and/or special activities for honor students and/or students experiencing academic difficulties);

II. RESEARCH AND CREATIVE ACTIVITIES (i.e., grant proposals submitted, and/or funded; activities related to completed research projects, published and/or professionally reported; creative activities);

III. SERVICE

A. Institutional (i.e., Committee assignments; interactions with recognized student groups):

B. Local, State and National (i.e., Professional membership, consulting activities, proposal reader, lecturing, recitals and professional exhibitions):

IV. PROFESSIONAL DEVELOPMENT (i.e., completion of degree requirements participation in seminars, workshops, courses of study, honors/swards received):

COMPUTER INPUT FOR FACULTY PROFILE

FORM B

PERIOD: JANUARY 1, _____ TO DECEMBER 31, _____

Please transfer to this form the information documented in Form A. Enter an appropriate response for each activity only once and in the most appropriate category.

Please check one: First report Update since January _____

DEMOGRAPHIC DATA

Name: _____ Identification Number: _____

Date of Birth: _____ Home Address: _____

City: _____ State: _____ Zip: _____

Sex (Check one) Male Female Marital Status (Check one) Married Single Divorced

Individual to contact in care of emergency: _____

Relationship: _____ Telephone: _____ Title: _____

Rank: _____

Faculty Status: (Select one)

- 1. Tenured
- 2. Non-Tenured
- 3. Tenure Track
- 4. Non-Tenured Track

Contract Type: (Select one)

- 1. Regular (Tenure Track)
- 2. Annual
- 3. Restrictive
- 4. Part-Time
- 5. Summer Session

School/Department (Please Indicate)

School: _____
Department: _____

Race

- 1. American Indian/Alaskan
- 2. Asian/Oriental
- 3. Black
- 4. White
- 5. Other: _____

- 1. Years of teaching experience (or equivalent) prior to becoming a faculty member at Hampton University: _____
- 2. Year of first appointment at Hampton University: _____
- 3. Year joined Hampton University on subsequent appointment: _____
- 4. Year promoted to present rank: _____
- 5. Cumulative years as a faculty member at Hampton University: _____

FORM B

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6. Education:

Field of Study

Degree	Major	Minor	Year Granted	College/University
Bachelor	_____	_____	_____	_____
Masters	_____	_____	_____	_____
Doctorate	_____	_____	_____	_____
Other	_____	_____	_____	_____

7. Professional Licenses of certificates held: _____

8. Did you complete degree requirements during last year: [] yes [] no

9. Based upon your professional training, in what other major discipline(s) and specific area(s) do you have teaching competency?

Major Discipline	Specific Areas
a. _____	_____
b. _____	_____
c. _____	_____
d. _____	_____

Note: refer to latest Hampton University catalog for appropriate Major Discipline.

10. Number of semester on leave for:	Last Year	Prior to Last Year
a. Academic reason(s)	_____	_____
b. Further Study	_____	_____
c. Disability	_____	_____
d. Other (specify)	_____	_____

I. TEACHING

Number of:

11. Special activities provided for students experiencing academic difficulty: _____

12. Special activities provided for honor students: _____

13. Times professional individuals brought on campus: _____

	Spring Semester	Fall Semester
14. Hours available for student advising:	_____	_____
15. Advisees:	_____	_____
16. Semester hours taught:	_____	_____
17. Different course taught:	_____	_____
18. Student taught:	_____	_____
19. Contact hours:	_____	_____

II. RESEARCH AND CREATIVE ACTIVITIES

Number of:	Last Year	Prior to Last Year
20. Publications:		
a. Books	_____	_____
b. Refereed publications	_____	_____
c. Non-refereed	_____	_____
d. With students	_____	_____
21. Research proposals that were:		
a. Submitted for the first time	_____	_____
b. Subsequently submitted	_____	_____
c. Funded	_____	_____
d. Total amount of funds	_____	_____
22. Grant proposals that were:		
a. Submitted for the first time	_____	_____
b. Subsequently submitted	_____	_____
c. Funded	_____	_____
d. Total amount of funds	_____	_____
23. Times presented at:		
a. International professional conference	_____	_____
b. National professional conference	_____	_____
c. State/local professional conference	_____	_____
d. Institutions of higher education	_____	_____
e. Professional conference for students	_____	_____
24. Times contributed to the arts in:		
a. Juried exhibitions and/or shows	_____	_____
b. Recitals	_____	_____

III. SERVICES

A. College	Attended	Performed Special Function	Did not Attend
25. Convocation	_____	_____	_____
26. Founder's Day	_____	_____	_____
27. Parents' Weekend	_____	_____	_____
28. Honors Day	_____	_____	_____
29. Commencement	_____	_____	_____
30. Black Family Conference	_____	_____	_____
31. Faculty Institute	_____	_____	_____

Number of:

32. Student groups to whom you were an official advisor of consultant: _____

33. Times you officially met with or consulted student groups: _____

34. Times participated in student sponsored academic/cultural events: _____

35. Times participated in college-sponsored academic/cultural events (other than those listed in number 25-31): _____

36. Departmental committees in which you:

a. Were a member: _____

b. Held a leadership position: _____

37. School/Division committees in which you:

a. Were a member: _____

b. Held a leadership position: _____

38. Times participated in staff organized cultural/professional activities: _____

B. Local State and National

Number of:

39. Professional organization in which you:

a. Were a member: _____

b. Held a leadership position: _____

40. Different types of organizations to which you were a consultant:

a. Governmental: _____

b. Professional: _____

c. Institutions of higher education other than Hampton University: _____

d. Public school system: _____

IV. PROFESSIONAL DEVELOPMENT

Number of:

41. Semester hours completed for further study last year: _____

42. Workshops or seminars sponsored by Hampton University in which you participated: _____

43. Workshops or seminars not sponsored by Hampton University in which you participated: _____

44. Semester hours of further study that have been completed since last degree: _____