

# Request to Reduce Stafford Loan

Date \_\_\_\_\_

I, \_\_\_\_\_, would like to reduce the Stafford Loan from \$ \_\_\_\_\_ to \$ \_\_\_\_\_. In signing this letter, I am authorizing the Office of Financial Aid and Scholarships to decrease my Stafford Loan.

\_\_\_\_\_  
Signature of Borrower

\_\_\_\_\_  
Student ID Number

If you agree to the terms and conditions of this letter, please mail letter to:

Hampton University  
Office of Financial Aid and Scholarships  
2<sup>nd</sup> Floor Whipple Barn  
Hampton, VA 23668