HAMPTON UNIVERSITY

Ms.
Mr.

Name (Last, First, Middle) PLEASE PRINT CLEARLY **Date (Month, Day, Year)**

Local Address-Number & Street **Social Security Number**

City **State** **Zip Code** **Telephone Number-Local**

Major

*SU-Satisfactory/Unsatisfactory
*AU- Audit
*RI-Repeat
***Must be entered by the Registrar**

Course request Worksheet **Grade Type DRP=Drop VAR= Variable LVL= Level**

Course Reference No. (CRN)	Course Code	Number	Section	LVL	Cr. Hrs.	*SU *AU *RI	ADD DRP VAR	Days	Room	Time
							R D V			
							R D V			
							R D V			
							R D V			
							R D V			
							R D V			
							R D V			
							R D V			

TOTAL CREDIT ☐ **(ADD) (VARIABLE CREDIT COURSE)**
Please Circle R, D, or V

Term:_____ Indicate the year and semester
(example: 200630, 2006 for the year and 30 for Fall)
Semester = 10 for Spring, 20 for Summer, 30 for Fall.

Indicate if you did ___or did not ___ pre-registrar for this term.

Students must complete the Web Registration Process to register for course. (See instructions in the right column and in the Student Scheduling Guide). **Students must be financially cleared before using the Web.**

The tuition charge will be based on courses of record for which the student is registered on the last day for adding course. After this date, there will be no cancellations of tuition charges for students still enrolled.

Instructions for using Web Registration

Go to http://www.hamptonu.edu: click Online Resources, then HUNet, New HUNet Admin, Enter Secure Area;

The System will guide you through the process.

Detailed instructions are also listed in the Student Scheduling Guide.

Please contact the Office of the Registrar at (757) 727-5324 if you encounter problems.

_____
Student's Signature Date

_____
Advisor's Signature Date

_____
Dean/Chairperson's Signature (if required) Date

_____
Executive Vice President and Provost (if required) Date

White-Registrar Yellow-Department Pink-Student