

Procedures for Registering for Password Manager

Description: This document shows the steps to take to register for Password Manager

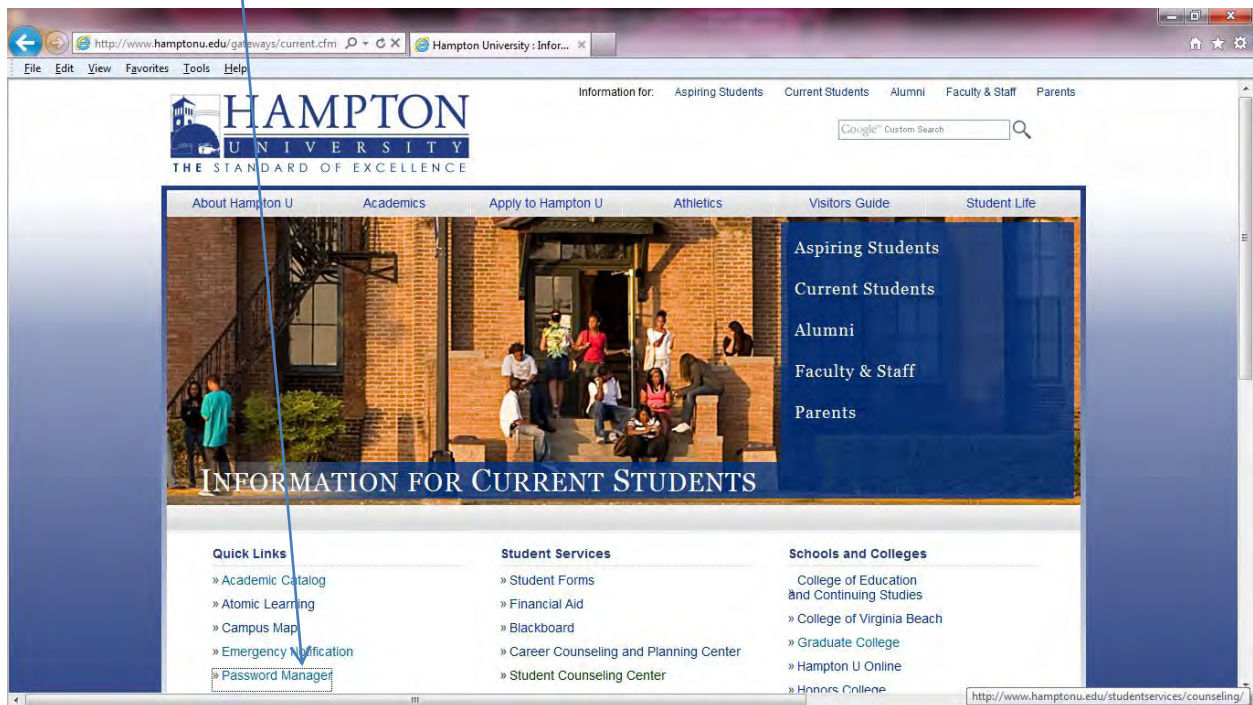
Step 1. Go to Hampton University's Home Page (<http://www.hamptonu.edu/>)



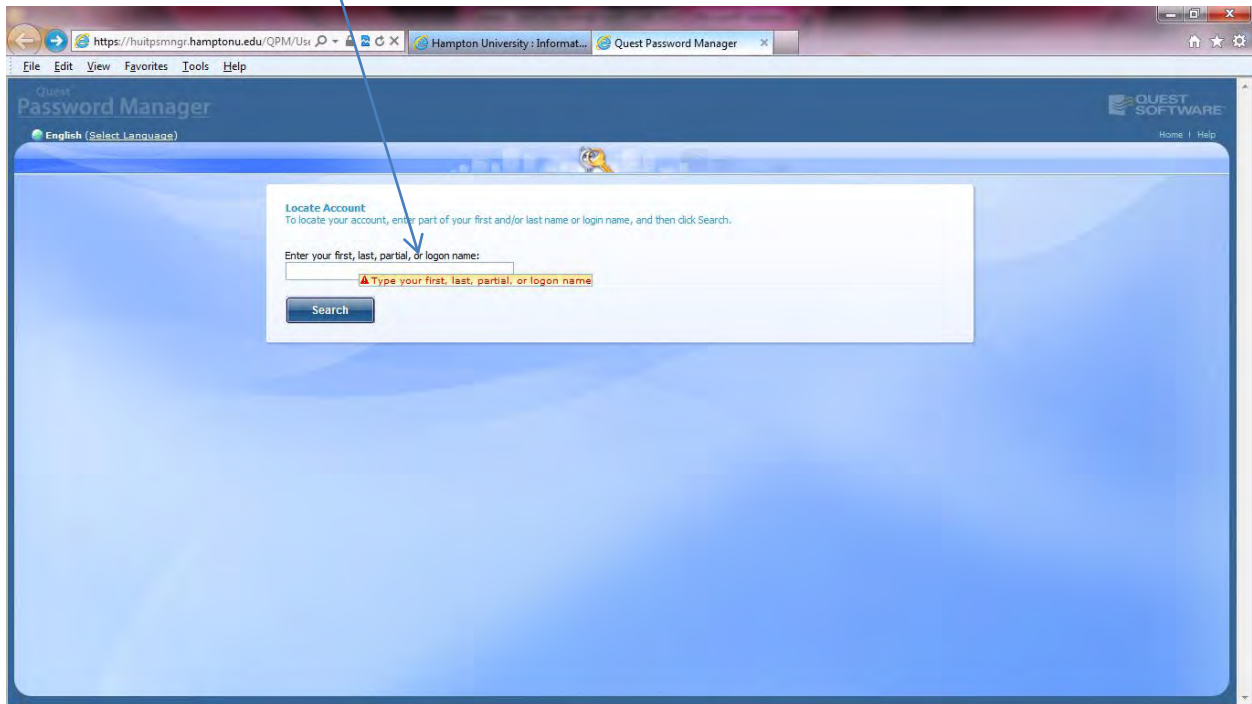
Step 2. Click on Current Student Tab



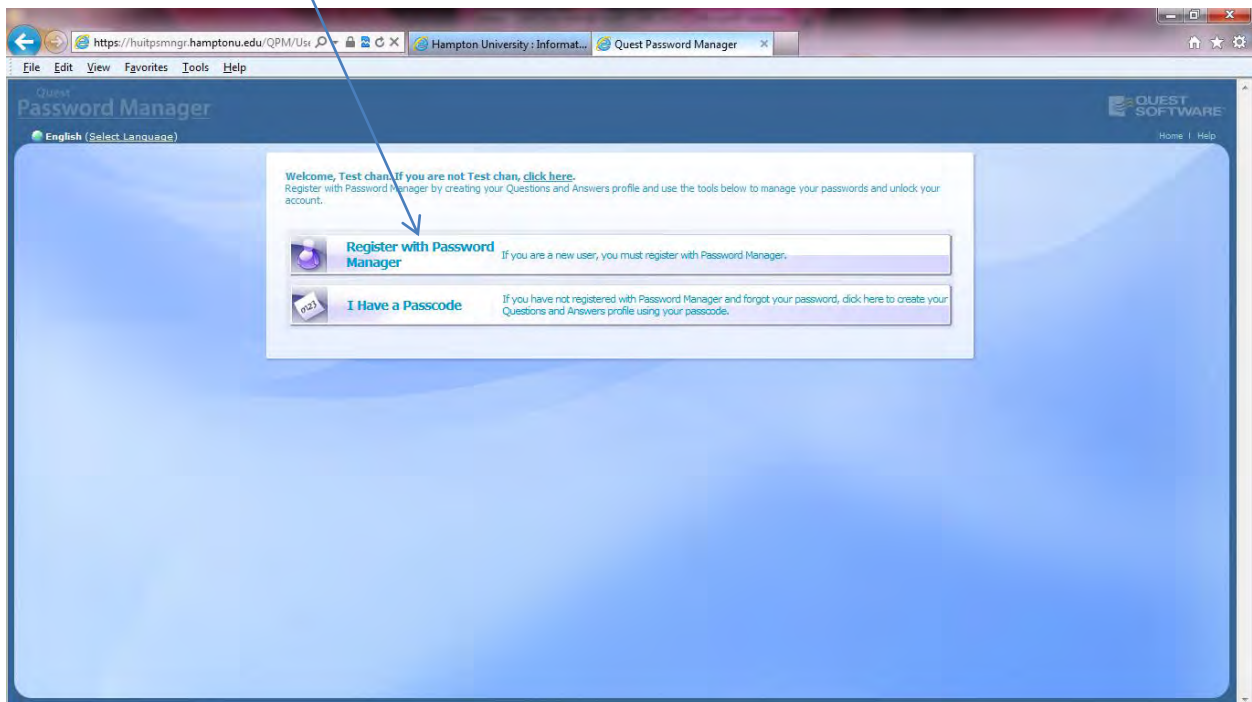
Step 3. Click on Password Manager to Register



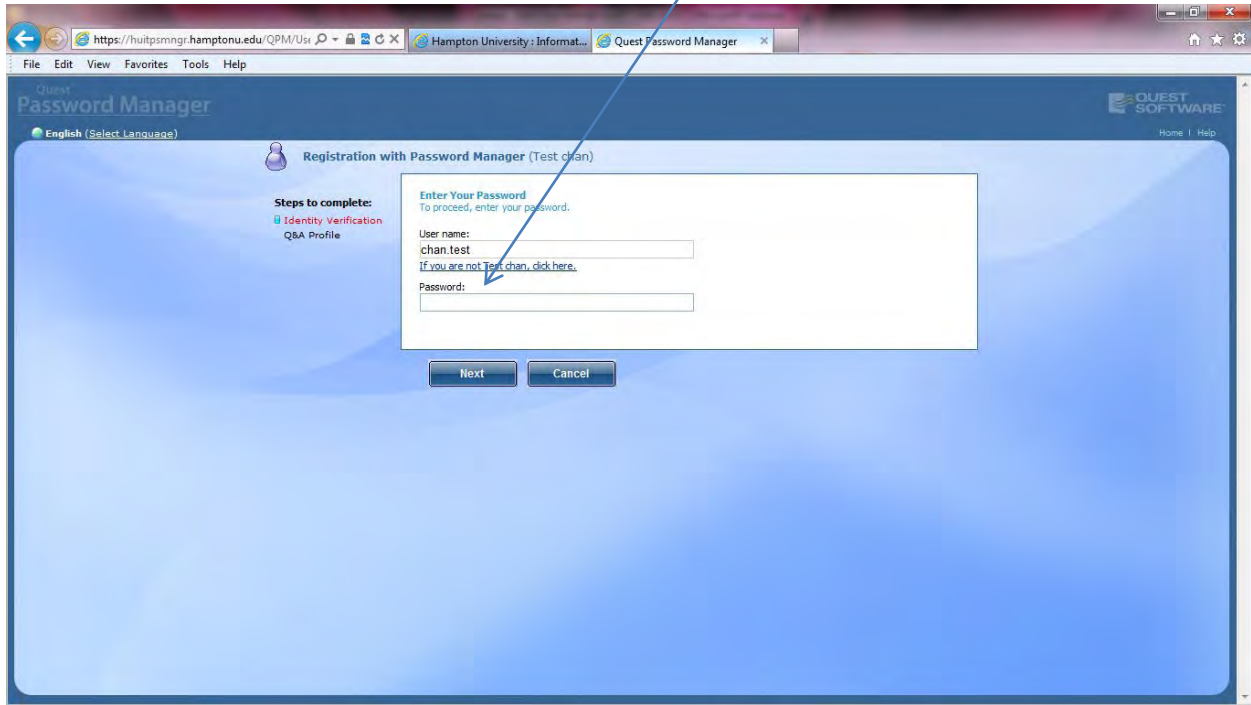
Step 4. Locate Account - Enter Your User Name (Type your first, last, partial or logon name)



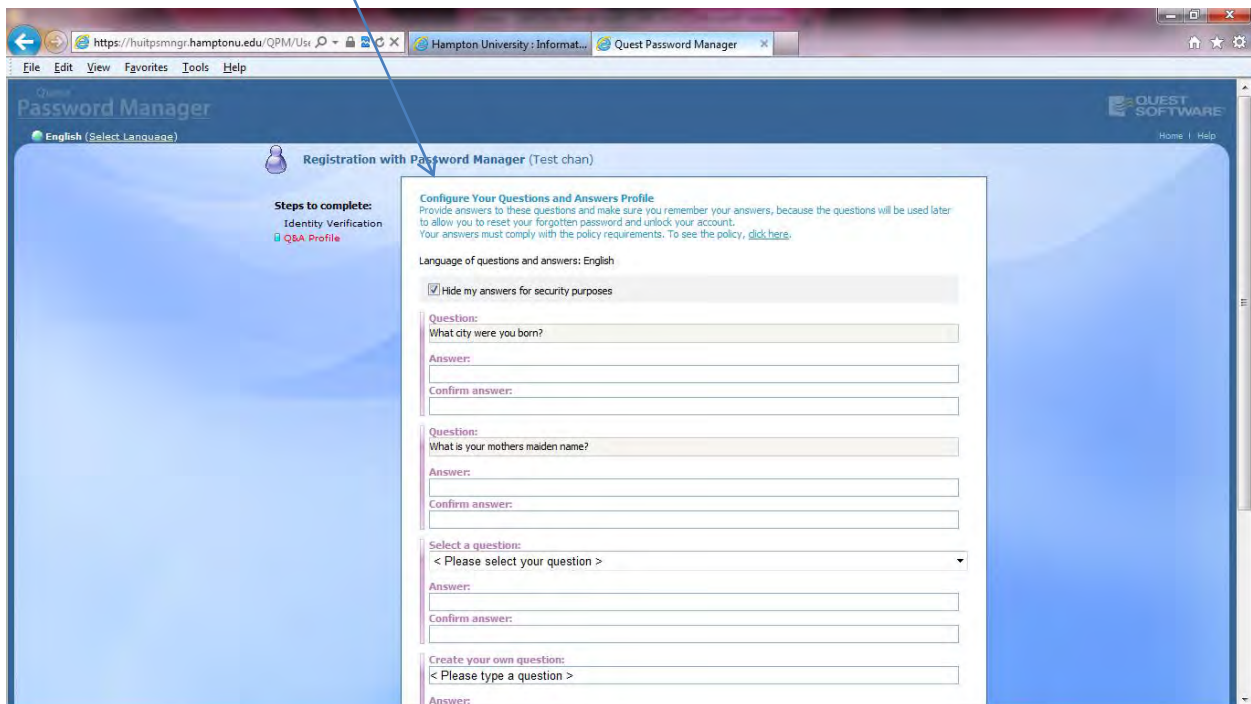
Step 5. On the Welcome Page click the "Register with Password Manager"



Step 6. Registration with Password Manager (enter your Infotech password)



Step 7. Configure your "Questions and Answers Profile" – Provide answers to questions and make sure you remember your answers.



Step 8. Click Finish

The screenshot shows a web browser window with the URL <https://huitpsmngi.hamptonu.edu/QPM/Use>. The page is titled "Quest Password Manager" and contains a registration form. The form has several sections: "Answer:" with two input fields; "Confirm answer:" with two input fields; "Question:" with a text input field containing "What is your mothers maiden name?"; "Answer:" with two input fields; "Confirm answer:" with two input fields; "Select a question:" with a dropdown menu showing "< Please select your question >"; "Answer:" with two input fields; "Confirm answer:" with two input fields; "Create your own question:" with a text input field containing "< Please type a question >"; "Answer:" with two input fields; "Confirm answer:" with two input fields; "Help Desk authentication question:" with a text input field containing "What is your Verification Word (hometown, mother's maiden name, etc.)?"; "Authentication Answer (operator may ask you for the correct answer):" with two input fields; "Confirm answer:" with two input fields. At the bottom of the form are two buttons: "Finish" and "Cancel". A blue arrow points from the text "Step 8. Click Finish" to the "Finish" button.

Step 9. Registration with Password Manager.

You have successfully registered with Password Manager.

The screenshot shows the "Quest Password Manager" interface. The page title is "Registration with Password Manager (Test chan)". The main content area displays a success message: "You have successfully registered with Password Manager. To continue, click one of the links below." Below the message are three links: "Go to home page", "Update my Questions and Answers profile", and "Close this window". The page also features a language selector set to "English (Select Language)", a "Home | Help" link, and the "QUEST SOFTWARE" logo in the top right corner.