

HAMPTON UNIVERSITY

Office of the Provost

TEXTBOOK ORDER FORM

DEPARTMENT CHAIRPERSON/COORDINATOR

DATE

SCHOOL DEAN

20 __ - 20 __ SCHOOL/DIVISION _____

DEPARTMENT _____

Please indicate below the textbooks you wish to order for the semesters indicated. Please supply full information for both semesters where possible. Quantities for textbooks to be used during the second semester may be furnished later if unknown at present; however, titles and other information should be listed. All orders must be approved by this office before books can be purchased.

COURSE NUMBERS		NO. OF COPIES	TITLE OF TEXTBOOK	AUTHOR	ED'N	PUBLISHER	NAME OF INSTRUCTOR
SEM. I	SEM. II						

COPIES: White - Bookstore

Yellow - School Dean

Pink - Department Chairperson